Board of Directors (BOD) Meeting Minutes
Date: July 13, 2025
Meeting Start Time: 12:30 PM
Location: [Insert Meeting Location, if applicable]

BOD Members in Attendance

- Pastor Chris Brown
- John Pare (BOD President)
- Rob Voskoyan (BOD Secretary)
- John Lippencott
- Susanne Roberts (BOD Treasurer)

Meeting Notes

12:40 PM – Opening Prayer

Pastor Chris Brown opened the meeting with a prayer.

2025 Budget Discussion

- John Pare will send the finalized 2025 budget to Bobby for distribution to the congregation in preparation for the **Special Called Meeting on July 27**.
- John will also ask Bobby if the proposed changes to the Church By-Laws can be added to the agenda for that meeting.
- The **three** proposed By-Laws changes that require a congregational vote are:
    1. No paid staff (except the Pastor) may serve on the BOD.
    2. A minimum of seven (7) voting members must serve on the BOD at any given time.
    3. A closed-door session will be included in each BOD meeting to discuss sensitive or personal matters.

Youth Group Stopover Request – 12:50 PM

- The BOD unanimously agreed **not** to allow the youth group to stay overnight in the church building.

Benevolence and Communication Structure – 1:00 PM

- The BOD confirmed that all **Benevolence requests** will be handled by the **Deacons**.
- The BOD will develop a **triage chart** for Bobby, detailing who to contact for various issues. Examples include:
    - Building and grounds issues → BOD
    - Benevolence needs → Deacons

Church Mission Statement – 1:15 PM

- The BOD will review current recommendations regarding the Church's **mission statement**.

Grace Star Ministries MOU – 1:25 PM

- The BOD agreed to terminate the **Memorandum of Understanding (MOU)** with **Grace Star Ministries**.
- Rob Voskoyan will draft and send a formal email ending the agreement.

Meeting Adjournment- 1:35 PM

Action Items Recap

- **John Pare** to send the budget to Bobby and request inclusion of By-Laws changes on the July 27 agenda.
- **Rob Voskoyan** to draft and send an email terminating the Grace Star Ministries MOU.
- **BOD** to create a triage chart for Bobby outlining issue escalation.
- **BOD** to review proposed updates to the mission statement.