# Board of Directors (BOD) Meeting Minutes

**Date:** June 12, 2025
**Meeting Start:** 5:30 PM

---

## BOD Members in Attendance

- Pastor Chris Brown
- John Pare (BOD President)
- Rob Voskoyan (BOD Secretary)
- John Lippencott
- Vicki Norris
- Scott Huffman

---

## Agenda Items and Meeting Notes

**5:30 PM – Interview with Amy Nearman (In-Person)**

- John Pare opened the interview by asking Amy about her experience serving on other Boards of Directors (BODs).
    - Amy stated that she has served—and is currently serving—on multiple boards, and brings substantial experience.
- Rob Voskoyan asked what Amy expects as a BOD member.
    - Amy responded that she hopes to enhance communication and transparency between the BOD and the church congregation.
- Pastor Chris asked if she would be available to attend monthly meetings held on the first Sunday of each month.
    - Amy confirmed her availability.
- **Interview concluded.**

**6:00 PM – Phone Interview with Steve Roberts**

- John Pare began the interview by asking Steve if he has previously served on any boards.
    - Steve stated that he has served on the boards of several private companies.
- John Lippencott asked how Steve handles conflict resolution.
    - Steve explained that he encourages involved parties to list pros and cons individually, then facilitates a crosswalk discussion to reach a resolution.
- John Lippencott also asked if Steve would be willing to vote according to his convictions, even if it meant voting against the majority.
    - Steve confirmed that he would vote based on what he believes is right for the church.

- John Pare asked Steve for his perspective on the role of the Church BOD.
    - Steve stated that the BOD exists to provide oversight and make decisions that prioritize God's interests and the wellbeing of the church.
- Pastor Chris asked if Steve could commit to attending monthly meetings on the first Sunday.
    - Steve affirmed his availability.
- Steve concluded by expressing his love for service and his eagerness to contribute as a BOD member.
- **Interview concluded.**

---

## Voting and Decisions

**6:30 PM – Board Motions and Votes**

1. **Appointment of New BOD Members:**
    - *Motion:* John Pare moved to appoint Amy Nearman to the Board.
        - *Seconded by:* Pastor Chris
        - *Vote:* Unanimous approval
    - *Motion:* Rob Voskoyan moved to appoint Steve Roberts to the Board.
        - *Seconded by:* John Pare
        - *Vote:* Unanimous approval
2. **Term Limits for BOD Members:**
    - The Board discussed a three-year term limit for members. It was agreed that members may be invited to serve a second three-year term.
    - *Motion:* Rob Voskoyan moved to formalize this rule and add it to the church bylaws.
        - *Seconded by:* John Pare
        - *Vote:* Unanimous approval
3. **Paid Church/CLA Staff Serving on the BOD:**
    - The Board agreed that paid church or CLA staff (excluding the Pastor) should not serve on the BOD.
    - *Motion:* Rob Voskoyan moved to add this rule to the church bylaws.
        - *Seconded by:* John Pare
        - *Vote:* Unanimous approval
4. **Maximum Number of Voting BOD Members:**
    - The Board discussed capping the number of voting members.
    - *Motion:* Vicki Norris moved to set a maximum of seven (7) voting members and add this rule to the bylaws.
        - *Seconded by:* John Lippencott
        - *Vote:* Unanimous approval
5. **Closed-Door Sessions for Sensitive Matters:**
    - The Board agreed to incorporate closed-door sessions into meetings for sensitive discussions and votes.
    - *Motion:* Rob Voskoyan moved to add this practice to the bylaws.

        - *Seconded by:* John Pare
        - *Vote:* Unanimous approval
6. **Authorized Signers for Church Contracts:**
    - The Board determined that authorized signers for church contracts shall include the BOD President, BOD Secretary, and the Pastor.
    - *Motion:* John Pare moved to formalize this and add it to the bylaws.
        - *Seconded by:* Vicki Norris
        - *Vote:* Unanimous approval

---

## Meeting Close

**7:00 PM –** John Pare closed the meeting with a prayer.

---

## Action Items

- Update church bylaws with all approved motions.
- Bring to the Church for approval to add Amy Nearman and Steve Roberts as new BOD members.
- Implement closed-door session structure into the BOD meeting agenda moving forward.